

**NOTICE OF NATIONAL ANNUAL GENERAL MEETING OF
DODGE BROTHERS CLUB OF AUSTRALASIA INC (“DBCA”)
23 September 2010
Nuriootpa Bowling Club, Nuriootpa, South Australia from 6:00pm**



Greetings

During the 2010 National Tour in the Barossa Valley the Club will hold its Annual General Meeting and as per the constitution, all positions will be declared vacant. All financial club members over the age of 18 years have the chance to nominate for an office bearers position. Attached are the relevant notices that are required to be publicised and provided to members prior to the Annual General Meeting. These notices are being emailed to all of you who have provided an email address, sent via Australia post to those with no email address and posted on the website.

If you would like to nominate for a position, please read the attached carefully, complete the relevant nomination forms and forward them to Cled Davies (Returning Officer) by no later than Friday, 10 September 2010. Note that if you want to nominate for a position and you are unable to gain signatures for nominee and seconder, the committee will complete this for you. All proxies also need to be forwarded by no later than 10 September 2010. Please allow plenty of time for Australia Post and bear in mind that Cled will be departing for the rally soon after 10 September.

If there is something you specifically require to be put on the Agenda, please let Cled know. A revised agenda will be provided on the day of the AGM. It is anticipated the AGM will be held on Thursday, 23 September 2010 at 6:00pm.

**Any questions about nominations or proxy forms please contact the Returning Officer: Cled Davies on (03) 5443 3432
M: 0419 581 854 or email: daviescled@hotmail.com**

POSITIONS INCLUDE

PRESIDENT:

- Presides over meetings; prepares the agenda with the secretary; acts as spokesperson for the Club; gives the Annual Report and ensures this is published in the DBCA newsletter.

TREASURER:

- Banks income into DBCA account; pays accounts by cheque signed by two signatories authorised by committee; seeks committee authorisation for any unusual or large amounts to be spent; keeps records of all receipts, payments, and other financial transactions; prepares and presents financial statements and reports to Committee meetings and AGM.

SECRETARY:

- Gives notice of meetings; prepares agenda with President; keeps proper minutes of all proceedings, circulates minutes to committee members & to the Editor for publication in the Club Newsletter; keeps records of minutes; correspondence and reports made by the Club.

REGISTRAR:

- First point of call for new & potential members, provides membership forms, updates all membership details, collates & circulates annual register, updates website.

EDITOR:

- Provides information to all members via a quarterly newsletter. Gathers information from all members for the newsletter. Provides material for the website.

PUBLIC OFFICER:

- Must be at least 18 years old and reside in the State of Victoria. Is responsible for notifying the Registrar of the Victorian Department of Justice [formerly Consumer Affairs] of any changes in details of the group. Also must lodge an Annual Statement by Public Officer and other required audited financial statements with the prescribed fee to the Registrar within one month of the AGM.

COMMITTEE MEMBERS – State & NZ Representatives

- Provides updates on State events, liaise with club members in their own state / NZ in relation to membership; newsletter, social days & Tweenie & National Rallies.

PLEASE NOTE ONLY FINANCIAL MEMBERS ARE ELIGIBLE TO NOMINATE FOR THE COMMITTEE

Membership forms are available on the website www.dodgebroclub-australasia.asn.au and from the Registrar, John Young on (08) 9299 7354

Please forward your nomination &/ or proxy by Friday 10 September 2010 to: Returning Officer – Cled Davies, 85 Garsed Street, Bendigo 3550



DODGE BROTHERS CLUB OF AUSTRALASIA INC

ANNUAL GENERAL MEETING

23 September 2010

AGENDA

- Apologies
- Confirmation of 2008 Annual General Meeting
- President's Report
- Secretary's Report
- Treasurer's Report
- Confirmation / election of Office Bearers for next 12 months:
 - President
 - Secretary
 - Treasurer
 - Editor
 - Registrar
 - Public Officer
 - Committee Members – State & NZ Representatives
- Any other business:
 - Constitution
 - Annual rally

